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15 August 1956

MEMORANDUM FOR: Chiefs, TBIS Field Bureaus

FROM: Chief, FBIS

SUBJECT: Letter of Instruction

GENERAL

1. At the request of the President's Board of Consultants on Foreign Intelligence activities, a case study of the origins and flow of certain selected intelligence information was made. The Board selected Egypt as the area on which the study was to be based and the week beginning 6 May as the time period. All intelligence information collected for the specified country and week was identified and traced through its collection method, reporting medium, dissemination, and finally to its use. The methods of collection are liaison with friendly intelligence services; agents; overt collection from sources within the U.S; exploitation of overt publications, and monitoring of foreign broadcasts. In the latter category, eighty-three monitored items are cited, all contributed by FBIS, and the use made of each is described. These are listed in the attachment to this Letter of Instruction.

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- 2. FBID special services during July included:
- a. A supplement to the Daily Report carrying Egyptian President Nasir's speech in Alexandria announcing seizure of the Suez Canal Company. This supplement was published on the day following the speech by special argangement with Printing Services Division and was delivered in time for a special meeting of the Intelligence Advisory Committee. The FBIS B-wire commenced carrying the speech while Nasir was still talking, 53 minutes after he began. The speech was monitored by Mediterranean Bureau, filed priority, and for the most part intercepted at Hedgeneck directly from the Nicosia-London circuit. London Bureau arranged delivery to the Secretary of State, who was in London.

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b. A brief report to OCI on clandestine Anti-Nasir Arabic broadcasts appearing to emanate from Southern France, for the Director's use in a National Security Council briefing.	50X1
c. A compilation of monitored radio comment on U.S. emigrants to Soviet Armenia, assembled for the DD/P in connection with news reports of such emigres having requested the President to assist their return to the United States.	50X1
d. Continued wire service to Ambassador Johnson in Geneva. The volume of messages was reduced since Geneva negotiations with the Chinese Communists were relatively quiescent during this	FOV4
period.	50X1
3. The FBIS African survey team consisting of	50X1
of FDD, departed on 25 July and is now in Tangier. Communication is established with the team through VOA. The BBC informed FBIS that it does not object to a member of the team visiting Accra, Gold Coast, and this will	50X1
likely be done.	50X1
4. of West Coast Bureau is now making an FBIS survey of Latin American reception at San Jose, Costa Rica. Bogota,	50X1
Quito, and Lima may also be included in this survey trip dependent on results at San Jose.	50X1
5. As an outgrowth of negotiations with Office of Communications, direction finding targets in the USSR, Satellites, and Communist China were furnished Tokyo and German Bureaus for referral to OC at these points. Service will necessarily be intermittent according to OC	
ability to handle.	50X1
6. FBIS field Bureaus were instructed to support the Radio Stations Branch, Special Register, OCR, in gathering information on Soviet Bloc amateur radio operations. FBIS activity in providing such support will be subject to the limitations of normal cruising requirements.	nts. 50X1
7. A request of the Atomic Energy Commission to install a B-wire terminal in the AEC communications center at 1901 Constitution Avenue, N.W. was approved. Direct FBIS wire service to the AEC should commence in August. This will increase to eleven the number of B-wire addresses	•
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	8. Monitor Recruiting	50X1
	a. Saigon Bureau was instructed to be ready to recruit five or six additional monitors in preparation for expansion of the bureau's coverage.	
	b. The Assistant Chief, Mediterranean Bureau visited Cairo, Khartoum, Nairobi, Mombasa, Addis Abaka, and Asmara to recruit Arabic monitors qualifying in Swahili, Amharic, and other East African and Sudanese tongues. One Arabic-Swahili monitor was hired and promising sources of Arabic monitors were established. As a by-product of the trip, broadcast information on East African transmitters was obtained.	
	c. One Stateless employee for the Austrian Bureau,	50X1
	Government after intercession by the American Embassy in Vienna.	50X1
		50X1
trai	9. The FBIS Career Service Board and panels continued to function cessfully. Matters considered included recruitment, assignment, ining, evaluation and promotion of staff members, the establishment criteria for determining editorial and monitor entrance grades, the establishment of formal on-the-job training programs for OTR reditization. Study of the latter two projects continues.	
	10. Construction:	50X1
	a. The final phase of the Okinawa housing construction program is 25% complete.	
	b. Rehabilitation of the Okinawa antennas continued. Twelve of the fourteen rhombics have been repaired.	
	c. The four FBIS duplex houses at Chitose Air Force Base, Hokkaido, were finished and accepted from the contractor. They were turned over to the Air Force in exchange for Air Force housing for the Hokkaido Bureau staff	50X1
	d. At the Mediterranean Bureau, improvement of the air circulation system was completed, and bench construction in connection with monitoring booth modernization is 50% complete.	
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11. The death of (, Chief East Coast Bureau, on 21 July 1956 was noted with regret by all members of the FLIS staff.	50X1
As a temporary replacement for, Chief Wire Service Section, Editorial Branch was detailed Acting Chief, East	50X1
Coast Bureau.	50X1
EDITORIAL COMMENT	50X1

1. All Bureaus

a. The Letter of Instruction dated 17 July opened the matter of the use of brackets to indicate doubtful words and phases. It is important that all FBIS Editors follow the same conventions in the use of brackets in order that each Editor will know what the other means. Until a better method is worked out, all FBIS Editors are requested to adhere closely to the following, a set of signals which varies in only one respect from the convention generally accepted in FBIS for many years:

"Be careful to observe the distinction between names heard clearly but unidentifiable and names not heard clearly but, because of context, probably guessed right.

- "(1) If a name is heard clearly enough to permit the use of a phonetic rendition but the individual cannot be identified positively from personal knowledge or available reference material, enclose the phonetic rendering in brackets and indicate thus: 'Professor (Steinman) (Phonetic--ED.) refused to make a further statement.'
- "(2) If a name is not heard clearly enough to be recognized but the context specifically points to one person, the name should be bracketed with a question mark thus: 'Such great military leaders as General (MacArthan?) have testified to Communist strength.'"

Daily Report Style Manual 1 August 1955

b. At the request of the West Coast Bureau, a compilation of the names of leading Communists outside the Bloc countries is being made. The list will be furnished to all Bureaus. In this connection, the Technical Information Unit is glad to receive requests

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for any reference material needed by the Bureaus. The end in view is to increase Field Bureau accuracy in rendition of names.

2. East Coast and London Bureaus

London and East Coast Bureaus are commended on their handling of the long and complex PZPR Central Committee resolution on the fulfillment of the Six Year Plan and the draft directives of the Five Year Plan.

3. London Bureau

"B" Wire needs should be kept in mind while filing lengthy items. This is already done by filing "For Your Information" messages reporting big news breaks in the middle or at the end of a long speech or the like. On 31 July Moscow radio carried a ceremony at which Khrushchev spoke. The first "For Your Information" came in good order and was carried immediately on the wire. It was five hours before the first take of the Khrushchev speech arrived. In the interval four takes reporting speeches by "House Painter Rudenova" and "Merited Master of Sport Shaherbakov" and like participants were received. It is suggested that in future cases processing of the Khrushchev portion of the ceremony be handled priority and that the speeches of lesser lights be handled later.

4. Mediterranean Bureau

- a. The Bureau is commended for the fine finished product on the Bulgarian Central Committee decision of LCAF's. Due to the length of the decision and the time required for its processing, a "for Your Information" pointing up highlights for "B" Wire, Pink Sheet, and Daily Report use would have been very helpful.
- b. Personnel concerned with processing of Nasir's 26 July speech in Alexandria are commended for their excellent work. The story of interception and work progress on such broadcasts should be filed to FBIS headquarters as well as to the BPC News Bureau.

5. Austrian Bureau

a. Consumers have complained that the Austrian section of the Daily Report has lost its usefulness as a primary source of material.

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They say they now get much of their information from Oesterreic ischer Bericht, an Austrian Government publication distributed to Austrian Embassies which contains excerpts from the Austrian press. While items from the Austrian press dealing with events in East Europe have limited value, there is need here for enlarged coverage of press and radio reporting of local Austrian political and economic developments.

6. West Coast Bureau and Okinawa Bureau

A renewed effort to keep economic briefs separate from other briefs would be appreciated. Editors are reminded that transportation items, including those concerning tracklaying, highway building, the manufacture or repair of railway or other transportation equipment as well as items on recruiting and training of transportation personnel, should be filed as regular briefs.

7. Okinawa Bureau

An attempt on the part of field bureaus to render names of relatively unknown persons in proper spelling according to nationalities would be helpful. Example: Silva's 190424 Peking Mandarin 182300 in which the name of an editorial board member of the Mainichi is rendered as CHI SHANG-SHOU. Although the difficulties encountered in rendering such names in Romaji are appreciated, a bracketed name arrived at with the help of Japanese-speaking personnel would, at least, be publishable.

PROPAGANDA AMALYSIS COMMENT

1. The Austrian Bureau is to be complimented on the smooth operation of the new press scrutiny project in meeting Branch requirements. The press material promises to be increasingly useful in expanding the base for analysis of Orbit developments.

The generally well-prepared summaries of press items could in some instances have been improved by the use of more precise terminology: The 23 July summary of Borba's article on the expulsion of Mihaly Farkas from the Hungarian Party, for example, used the phrase "the article deals with..." when a more informative description like "approves," "reports" or "regists" might have forestalled a request to the Bureau for fuller processing.

The London and Mediterranean Bureaus are reminded that all broadcast speeches by Presidium-level Communist leaders are to be mailed to Vienna so as to insure forwarding of the fullest available version to Headquarters.

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- 2. In the London Bureau's roundups the heading "East-West Contacts! is preferred to "East-Mest Relations" when the subject matter covers such intercourse between the Bloc and the Free World as student exchanges, tourism, parliamentary exchanges, visits of cultural groups, courtesy visits of maval squadrons, and so forth. Readers accustomed to the terminology in RPB publications, who are in many cases also regular users of the roundups, normally expect to find under the broader "East-West Relations" heading material pertaining to East-West foreign policy moves and the status of tension between the USSR and the Western Big Three. As a whole the roundups have been effectively organized, and their readability has been enhanced by the careful grouping of related items under informative taglines. (Unclassified)
- 3. Compilers of Soviet commentary lists are reminded to indicate the approximate duration of commentary-type items taken from news programs.

4. Special reports issued during the month included a comparison

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of Belgrade's reaction to the Poznan riots with its comment on the 1953 disorders in East Germany and Czechoslovakia, a brief survey of Soviet propaganda on Iceland in support of a national estimate on Icelandic developments, and a collation of Soviet broadcast references to Armenian emigres who have returned home. The Radio Propaganda Branch prepared a review of Soviet, Satellite and Asian Communist comment on the withdrawal of the U.S.-U.K. Aswan Dam aid offers for inclusion in the Daily Report supplement rounding up worldwide reaction.

FIELD OPERATIONS COMMENT

1. On 14 June East Coast, West Coast, London, Mediterranean, Tokyo, Okinawa, Austria, and German Bureaus were asked to establish and report patterns of verbatim repeats of Communist programs contained in the RPB commentary list. In addition, any information that may be developed on verbatim repeats of programs from Communist transmitters other than those in the Commentary List will greatly assist Broadcast Information Section in preparing accurate program schedules.

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ADMINISTRATION

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1. Bureau Chiefs are requested to review ascertain that it is being followed.

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2. Administrative Officers are enjoined to send payroll data to the receiving bureau or headquarters as soon as possible after an employee's departure even though it is known that the employee is taking considerable leave en route.

> -7-SECRET

3. Bureaus mailing non-administrative material in o Headquartets are requested to label clearly the intended recipient, i.e., FDD, Operations Officer, Chief Engineer, RFB etc.

Examples of such material

Briefs Newspapers Boxes Belts

- 4. Tokyo, Hokkaido and Okinawa Bureaus are reminded of the 25 August 1956 deadline for the receipt of military identification documents.
- 5. The following FBIS issuances have not previously been reported:

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- In order that the Fiscal Division may be able to correlate the various changes incident to official travel, it is required that the applicable air transportation ticket numbers be cited on Government bills of lading covering transportation of air freight.
 - 7. Vital Statistics

Bir	ths
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A son, Dureau born 26 May 1956.	West Coast	50X1
A daughter, London Bureau, born 21 May 1955.		50X1
Marriages		

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Editorial Branch, on 4 August 1956. 50X1

PERSONNEL CHANGES

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Transfers Within FBIS From To Editor Editor London Bur. Editorial Br. Student Chief, Wire Section Army War College Editorial Br. Rict. Eng Elec. Eng. East Coast Bur. Med. Eur. Elec. Eng. Elec. Eng. West Cosst Bur. Ominava Bur. Elec. Eng. Elec. Eng. Ckinawa Bur. West Coast Bur. Flac. Eng. Elec. Eng. East Coast Bur. Okinawa Bur. Chief, FE Sec. Chief Editor Editorial Er. Med. Bur.

4. Transfers from FBIS From:

Clerk Typist
Editorial Branch

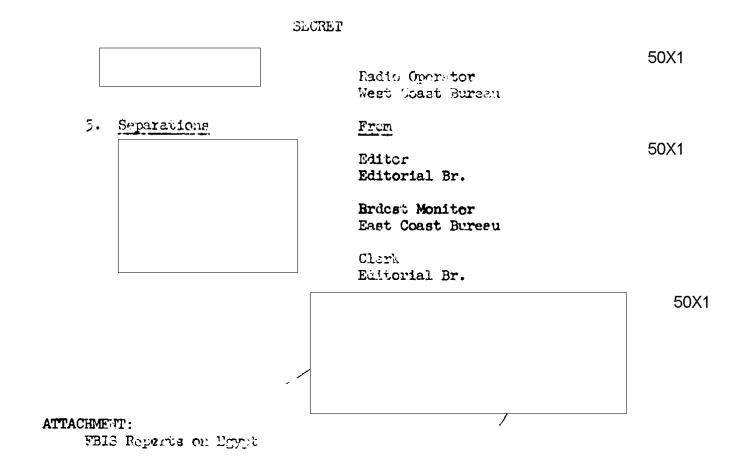
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